



Department of Energy
National Nuclear Security Administration
Nevada Field Office
P.O. Box 98518
Las Vegas, NV 89193-8518



JUN 25 2013

Christopher B. Smith, Chief
Division of Emergency Management
2478 Fairview Drive
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**NATIONAL NUCLEAR SECURITY ADMINISTRATION NEVADA FIELD OFFICE
(NNSA/NFO) LOW-LEVEL WASTE GRANT APPLICATION FOR FISCAL YEAR (FY)
2014**

The NNSA/NFO is formally transmitting the annual request for an application for the NNSA/NFO Low-Level Waste Grant Program (FY 2014). The NNSA/NFO is transmitting this request to the Nevada Division of Emergency Management (NDEM) to fulfill our commitment to the Emergency Preparedness Working Group (EPWG). Traditionally NDEM has coordinated with the counties and DOE through the EPWG to determine distribution of the grant funds among the counties once the grant applications have been submitted and evaluated. Once this decision is finalized, the NDEM will consolidate the county requirements into a single grant proposal to request the required funding from NNSA/NFO. For the grant application package to be considered complete the NDEM must include the standard grant application package, as well as the additional forms and documents that have been used since the beginning of the grant process. This includes the following forms and documents:

NNSA Guidance and Information Documents

- NNSA Grant Assistance Program
- Fiscal Year Scope of Work for the Grant Program
- EPWG Description of Categories
- Grant Review Criteria (Appendix G)

Grant Proposal Preparation Documents

- Staffing Pattern (FEMA Form 85-17)
- Narrative Grant Proposal Format (Appendix C, 42503)
- Requested Budget Summary for Project (98-1)
- Budget Detail by Category (98-8)
- Financial Assistance Application-Budget Explanation
- Certifications Regarding Lobbying (73103)
- USDOE Assurance of Compliance Nondiscrimination and Questionnaire (DOE 1600.5)
- NDEM Financial Assurances Form
- NDEM Program Assurances Form
- EPWG Jurisdiction Federal Certified Assurances

JUN 25 2013Approved Budget Forms

- Approved Budget Summary for Project (DEM Form 98-3)

Grant Change Request and Reporting Forms

- Request for Quarterly Advance Form (98-9)
- NDEM Expenditure Summary (Excel Spreadsheet, FEMA Form 85-16)
- Project Change Request (DEM Form 98-6)
- Quarterly Financial Report Form (DEM Form 98-5)

Copies of these forms (as well as electronic copies) and the appropriate reference materials have been provided to you in the past. Please contact us if you have trouble locating the forms or need additional copies. In completing the application package, I would encourage you to define your programmatic requirements from FY2014 through FY2019 (5 years) to the extent feasible. We anticipate the funding for the FY2014 EPWG grant will be approximately \$300,000, based on the projected levels of waste to be received at the NNSS for disposal. This information was provided to NDEM and the counties on April 25th 2013 by email. The application schedule was also detailed in the same April 25th email.

Once the application process is completed and the grants awarded, the required Program and Financial Reports are to be submitted by the County by the following dates:

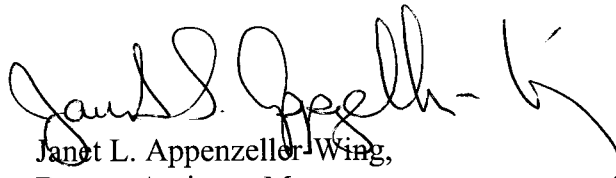
- First quarter program and financial report due by January 31, 2014
- Second quarter program and financial report due by April 30, 2014
- Third quarter program and financial report due by July 31, 2014
- Fourth quarter program report due by October 31, 2014
- Fourth quarter financial report due by November 30, 2014

The grant proposals will be processed through a formal review within NNSA/NFO to determine the funding allocation and for grant approval, so please be sure to provide complete and accurate copies of all the required forms and documents for each county. Background information about the county, the hazards which exist in the county, capabilities and resources within the county, and other information which helps support the county proposal should be included in the narrative grant proposal to assist in the review of the applications. We would encourage you and the counties to fully complete and sign all forms in the application package. Incomplete applications will be returned for completion and no further action will be taken by NNSA/NFO. Additionally no grant money will be provided for incomplete applications or for partial funding.

Once completed, please submit the NDEM application package to Kenneth M. Small, Environmental Management Operations, NNSA/NFO, and P. O. Box 98518, Las Vegas, NV 89193.

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Please contact Kenneth M. Small, Environmental Management Operations, at (702) 295-1933 if you have questions or require assistance in completing your grant request.


Janet L. Appenzeller-Wing,
Deputy Assistant Manager
for Environmental Management

EMOS:9716.KS

cc via e-mail:

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Vance Payne, Director, Nye County
Emergency Management, Pahrump, NV
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